

Position Title : **Two (2) Attorney**

Place of Assignment : Hearing and Investigation Division
Legal Service
PRC-PICC Office
3/F Breezeway, Philippine International Convention
Central Vicente Sotto St., Pasay City, Metro Manila

Qualifications:

Education : Bachelor of Laws
Eligibility : RA 1080
Experience : Two (2) years relevant work experience in drafting
of decisions, orders, resolutions and legal research
Training : None Required
Others : Superior writing ability and strong background in hearing
and investigation, drafting of pleadings, legal opinion and
legal research

Job Description

1. Draft decisions, orders, resolutions, letters, opinions and other correspondences of the various Professional Regulatory Boards.
2. Perform other related functions as may be assigned by the Supervisor.

Salary : Equivalent to SG 22 plus 20% Top-up or P85,813.20/month

Mode of Employment : Job Order

Interested and qualified applicants must submit their Letter of Intent together with the following documents:

- Duly accomplished and **NOTARIZED** Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017 which can be downloaded at www.csc.gov.ph)
- Photocopy of Transcript of Records
- NBI Clearance
- TIN

Qualified applicants are advised to email their application not later than **08 November 2023** to:

KHRISTINE S. LABAO

Administrative Officer V (HRMO)
P. Paredes St., cor, N. Reyes St., Sampaloc, Manila_
prcrecruitmentapp@gmail.com